

UTAH ARMY NATIONAL GUARD
Headquarters, 300th Military Intelligence Brigade (Linguist)
P.O. Box 1776
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UT-300TH (15-1A)

30 January 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Agenda for Brigade Command Language Council, February 2001

1. The Brigade Command Language Council will convene at 1800 hours on 1 February 2001 in Draper.

2. Agenda items to be discussed include:

a. January Minutes. We will review the minutes from the January council meeting and follow up on "to do" items.

(1) Newsletter. CPT Rice and CPT Hult will report on dissemination to the companies. MAJ Stevens will report on the PDF version for the Web site. SFC Glover will remind us that submissions for the next issue are due 1 March.

(2) CLPM Course MTT. SFC Glover will report on the request for this MTT.

(3) DLI Language Olympics. Battalions will report the level of interest among their units for making the Language Olympics a 2-week AT. The council still needs to develop a time line and criteria for determining participation.

(4) CD-ROM. We will review the status of the Learning Resource Disk in the units.

(5) Language Incentives. We follow up on the following unfinished business in regard to language incentives:

(a) Awards. We will discuss a draft memorandum addressed to company commanders encouraging them to reward their soldiers but not tying awards to specific criteria, which will be presented to the brigade commander this weekend for his signature.

(b) Honor Roll. We will finalize our planned implementation of the DLPT Honor Roll.

(c) Linguist of the Year. MAJ Stevens will present a modified proposal for the brigade's Linguist of the Year program. We will finalize the plan for this incentive program.

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(d) Most Improved Linguist of the Year. We will review the revised proposal and finalize the plan for this incentive program.

(e) Linguist Certification. SFC Glover will provide additional information on DLI's four-tiered linguist certification program.

(f) Linguist Tab. SFC Glover will report on his research into past linguist tab and badge proposals.

(6) TALP. We will discuss the brigade TALP plan and guidelines.

(7) Accountability. We review the suspense for units to conduct an inventory of language materials by 1 March and for brigade to draft a policy letter or SOP governing the checkout of language materials by the same date.

(8) NCS Courses. MAJ Stevens and SFC Glover will report the status of the NCS Arabic and Russian courses.

(9) Web Site. Battalions will report on progress in ensuring that all linguists in the brigade are familiar with the Brigade Command Language Program Web Site (<http://www.ut.ngb.army.mil/300mi/CLP/clp.htm>).

(10) Sub-2/2 Linguists. We need to follow up on the completion and implementation of language training plans for all sub-2/2 linguists. Brigade has still not received a copy of the related slides from the 142nd's USR brief as requested.

b. New Items. The council also addressed the following topics.

(1) Utah Language Olympics. We will discuss the need for our support of the High School Language Olympics.

(2) Korean DLPT Validation. We will review the requirements and response to the DLI request for assistance in validating the Korean DLPT currently in development.

(3) Russian Correspondence. MAJ Stevens will follow up on distribution of information regarding the Army's Russian correspondence course.

(4) Annual Language Report. MAJ Stevens will briefly review the regulatory requirement to submit an annual report to DLI.

(5) 2003 MTOE. If time permits, we will discuss proposed changes in language coding for the 2003 MTOE.

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(6) Language Evaluation. If time permits, we will discuss the concept of the brigade language evaluation of the battalions scheduled to take place during the June FTX.

3. Council members who are unable to attend should make prior preparation for a conference call or arrangements with me to discuss input before and results after the scheduled meeting.

4. Any questions may be directed to the Brigade Language Support Officer at (801) 620-1907 (DSN 766-3907) or Brigade Command Language Program Manager at (801) 523-4258.



STEVE G STEVENS
MAJ, MI, UTARNG
Language Support Officer

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